Effective remote instruction requires different skill sets, tools, and practices than teachers may be accustomed to using in the face-to-face classroom. That being said, there are many simple adjustments teachers can make for quick adaptation to remote teaching. The following checklist is designed to help teachers self-assess their readiness for providing teaching continuity during extended school closures. Tool and resource recommendations are included beneath each category.

EXPLORE ADDITIONAL RESOURCES AT MICHIGANVIRTUAL.ORG/LEARNING-CONTINUITY

Communications

☐ I use a digital tool to communicate with parents.
☐ I use a digital tool to communicate with students.
☐ I use a digital tool that allows for video conferencing to facilitate real-time discussions.

Missed a box? Consider:

- **Zoom (Grades 6-12)** Video-conferencing app that allows teachers to meet with up to 100 participants for a 40 minute session. Share the link and students can connect and interact via chat or audio.

- **Google Meet (Grades 6-12)** Google’s video-conferencing app that enables teachers to schedule a meeting with up to 30 users. Share the link or code and connect with students.

- **Remind (Parent & Student Communication)** A two-way messaging tool that increases communication between school, home, and everywhere in between. If your community can text, they can use Remind.
Content Delivery

- I use a tech tool to deliver some of my content.
- I use a tech tool to differentiate some of my content.
- I have content that can be delivered without face-to-face instruction.
- My content is accessible at any time, any place.

Missed a box? Consider:

- **Google Classroom (Grades K-12)** Platform that integrates G Suite for Education, including Docs, Slides, Forms, and Sheets and many other apps. A great tool for sharing and collaboration.

- **SeeSaw (Grades K-5)** Digital portfolio and communication tool. Allows teachers to assign activities and students to submit work in various formats (e.g., text, audio, picture, video, drawing).

- **Moodle (Grades 7-12)** Open-source learning platform. Accessible via smartphones.

- **Google Slides (Grades K-12)** Use the simplicity of slides to help organize your content and communication. See example here.
Curriculum Material

☐ I have access to digital content.
☐ I use digital content to supplement and/or drive instruction.
☐ I use digital content to help differentiate and/or personalize learning.

Missed a box? Consider:

- **Michigan Virtual Free Course Content* (Grades 6-12)** Free access to the content of over 70 Michigan Virtual courses available during school closures.
- **Khan Academy (Grades K-12)** Standards-aligned math videos with practice problems (ELA content is in beta).
- **Scholastic Learn At Home (Grades PreK-6+)** Day-by-day, integrated projects that stem from a text or video.
- **Prodigy (Grades 1 - 8)** Self-paced math practice with motivational games to further learning.
- **MysteryDoug (Grades K-5)** Science YouTube video lessons.
- **Heggerty At Home (Grades PreK - K)** Phonemic awareness videos and curriculum.
- **NYT Writing Prompts (Grades 9 - 12)** Writing prompts from the *New York Times*.
- **NewsELA (Grades 1-12)** Grade-level fiction and informational texts with comprehension questions and vocabulary words.
- **Epic Books (Grades PreK - 6)** Digital library of illustrated and chapter books.
- **#GoOpen Resources (Grades PreK-12)** Digital lesson plans, curriculum, and interactive resources.
**Technology Skills**

- I use a digital learning platform (e.g., Google Classroom, Seesaw, Edmodo, etc.) to assign content and/or assignments.
- I can create my own digital assignments for my students.
- My students can create their own digital content.

**Missed a box? Consider:**

- **Thinglink (Grades 4-12)** Platform to easily augment images, videos, and virtual tours with additional information for accessible, visual experiences.
- **H5P (Grades K-12)** Allows you to create rich, interactive content to use in your learning platform.
- **Nearpod (Grades K-12)** Interactive presentation and assessment tool. Create multimedia presentations or find one shared in the Nearpod library.
- **Anchor (Grades 5-12)** Record, produce, and share original podcasts. **Have Chromebooks?** Check out [Spreaker](https://spreaker.com), another great podcast creation tool.
Digital Relationships

- I use a variety of methods for my students to interact, including face-to-face and digital discussions.
- My students know how to successfully participate in a digital community, including following [netiquette](#), providing respectful feedback, and agreeing/disagreeing.
- I discuss both academic and non-academic content with students digitally.
- I am able to build digital relationships with students, parents, and colleagues.

*Missed a box? Consider:*

- **Flipgrid (Grades 3-12)** Social learning platform where teachers can ask questions and students can respond via video.
- **Padlet (Grades 3-12)** Digital bulletin board to share information, gather feedback, and provide feedback.
- **Parlay (Grades 7-12)** Platform to host and monitor digital Socratic discussions.

Adaptability

- My students can move through lessons and assignments at their own pace.
- My students can move through lessons and assignments in any space and any place.
Assessments

☐ I use digital assessments.

☐ I create digital assessments to inform my teaching.

*Missed a box? Consider:*

- **Google Forms (Grades 3-12)** Use pre-made templates to create quizzes, exit tickets, worksheets, and surveys to collect information from your students.

- **Explain Everything (Grades 5-12)** A screencasting and interactive whiteboard tool that allows teachers and students to demonstrate skills and knowledge.

- **GoFormative (Grades 4-12)** A response and assessment tool where students can record audio, draw/upload images, enter numbers, or use multiple choice.

- **Quizizz (Grades 3-12)** Create or edit digital assessments that allow students to move through at their own pace.